How to 'Register' for online Bill Payments with The PLD Group Inc.

Log into https://invoices.thepldgroupinc.com

Select 'register' at the top of the screen

It might be a good idea to have a recent statement/invoice available: Due to banking compliance, your information needs to be 'exact' for the system to be able to match your information.
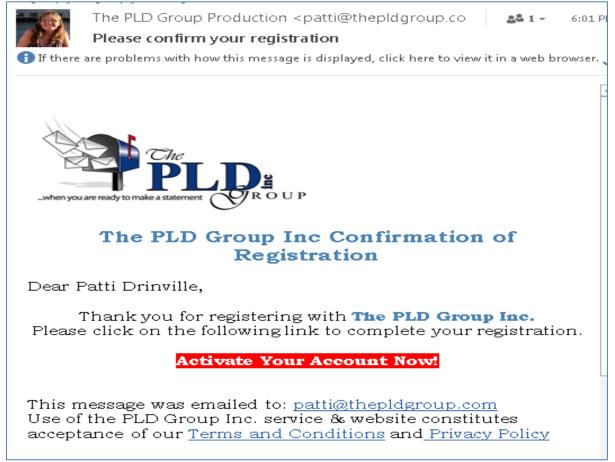
The PLD *Group* Inc. ⬧ 31265 Reserve Dr. ⬧ Thousand Palms CA 92276-6611
(760) 343-0700 ext. 102 telephone ⬧ (877) 210-9377 toll free ⬧ (760) 692-9507 fax
Web presence: www.thepldgroup.com ⬧ e-mail: patti@thepldgroup.com

- Full Name: is the name of the company as listed on your statement (it might be best to copy and paste)
- Account Number: the4 of 5-digit account number listed on your statement/invoice
- Email address could by any email that you would like to use for this site
- User Name: is the log in information you wish to use in order to log in
- Display Name: is usually your full name or how you wish to be addressed from the system

Select 'save' ... if everything matches our system you will receive this following screen:

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You should receive an email within a few minutes ... This will need to be activated with a couple days or it will disappear.

Select the 'Activate Your Account Now" link ... a confirmation page will come up for your password

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This page will ask you to confirm your email as well as to create/add a password:

The grey area's will be filled out already … the following fields (highlighted in yellow) are to be filled out"

- Reenter your email address
- Create and assign a password – then confirm the password by typing it in again…

Don't forget to check the 'I agree' box and then select "Agree and Save" at the bottom of the screen … The confirmation screen will go away where you will be back at the Secure Log in Page …

Within in a couple minutes you should receive a 'Confirmation' email that you are registered

(insert screen shot when correction have been made)

Now you can enter your user name and password identified in the registration process and log in to pay your bill.

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